

SUMMARY OF BOURNEMOUTH CVS CONTRACT OF EMPLOYMENT

All appointments are made subject to the continued availability of funding.

Salaries are paid monthly into your bank account by the last working day of the month.

A six month probationary period applies where a one week period of notice applies to both employer and employee. Upon satisfactory completion of the probationary period at least a one month notice period applies.

The annual holiday entitlement for full time staff is 25 days plus 8 public holidays (pro-rata for part-time staff).

Sick pay entitlement varies according to the length of service.

A pension scheme is offered to employees up to the age of 65 years, through BCVS, or staff may elect to make contributions to a personal pension plan. BCVS will make a contribution of 5% provided that the employee's contribution is at least 3% of annual pay.

A copy of the full contract of employment can be provided if requested.