

Booking Form

Effective Supervision Skills (a 2-day course)

Venue: Bournemouth. 9th & 10th September 2010 tick box
OR Venue:
Portsmouth. 25th & 26th 2010 tick box
Times: 9.30am to 4.30pm both days

Please return this form or book on-line

IDT Training and Education, 7 Clifton Terrace, Torquay TQ1 1EZ
01803 299049 – mail@idttraining.com - www.idttraining.com

Participant's Name
Organisation
Address
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.....
Postcode Telephone.....
E-mail.....

Fee: £198.00 + VAT for two days per person

Price includes refreshments but not lunch.
An invoice and joining instructions will be sent on receipt of this form.
We reserve the right to charge you the full price for cancellations made within 14 days of the start of the course. In exceptional circumstances we may only charge you £35.00 for re-booking onto the next available course. Substitutions may be made up to the start time of the course

Future courses – check website www.idttraining.com

Portsmouth. January 2011
Brighton. 18th & 19th November 2010
Eastleigh 16th & 17th November 2010
Bournemouth February 2011

Training for people working in Voluntary, Statutory and Social Enterprise organisations...

Effective Supervision Skills

A practical, process-focused 2-day course which builds confidence, incorporates existing skills, and provides a flexible structure for managing supervision meetings..

Essential training for newly- or recently-appointed Supervisors/Managers. Also invaluable for skills updating and affirming practice for those with more experience.

**Venue: Kinson Centre, Bournemouth
Date: 9th & 10th September 2010**

OR

**Venue: Community First, Portsmouth
Date: 25th & 26th October 2010**

On the web www.idttraining.com/booking
By e-mail mail@idttraining.com
By phone 01803 299049



...a community-based organisation